

# TempO

## SC State Government's Temporary Employment Services

TempO was established in 1999 by the Budget & Control Board's Office of Human Resources to assist state agencies with temporary staffing needs in Richland and Lexington counties.

TempO could be just the solution you're looking for to assist your agency during varied workforce situations.

### What TempO Can Do For Your Agency

- ✍ Provide highly qualified, well-trained, carefully screened employees ready to "hit the ground running" to help your agency with some of your temporary staffing needs created by employees' leave and medical leave of absences, time-limited projects and peak work loads.
- ✍ Quickly fill temporary **administrative, clerical, data entry, financial technician, accounting, records management, postal services and supply services** positions and work with you to identify and fill additional types of positions.
- ✍ Serve as an **excellent recruitment and pre-hire performance-screening tool** for agencies. Since the program began in 1999, 175 of TempO workers have been placed in permanent FTE state positions.

### Why TempO is the Best Choice for State Agencies

- ✍ Handles all aspects of screening, interviewing, hiring, paying, terminating, and replacing temporary workers, helping agencies reduce administrative costs and allowing permanent agency staff to focus on other priorities.
- ✍ Allows the agency to determine the hourly rate for each position.
- ✍ Services are cost-effective and extremely competitive.
- ✍ TempO is staffed by experienced state government recruiters and HR professionals who understand state agencies' unique staffing needs, agencies' environments, and the types of staff needed and work performed.

For more information on how TempO can help your agency, contact the Office of Human Resources at (803) 734-8600 or via e-mail [TempO@ohr.state.sc.us](mailto:TempO@ohr.state.sc.us)

**Contact TempO today at (803) 734-8600 or**  
**[TempO@ohr.state.sc.us](mailto:TempO@ohr.state.sc.us)** for help with your temporary staffing needs!

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**Download the TempO Job Order Form here.**